

Board of Directors

Confirmed minutes of the First Board of Directors held at 14:55 on Friday 7 September 2018 at 32 Lincoln's Inn Fields, London School of Economics and Political Science, London

Present:

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|--------------------------|---------------------------|
| Philip Aston (PA) | <i>Director and Chair</i> |
| Jan van den Heuvel (JVH) | <i>Director</i> |
| Catherine Hobbs (CH) | <i>Director</i> |

In Attendance:

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| Mary McAlinden (MM) | <i>Secretary</i> |
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| | Preliminaries | |
| | The Chair welcomed everyone to the meeting. | |
| 1. | Apologies for absence | |
| | There were none. | |
| 2. | Membership of the Board of Directors | |
| | The membership of the Board of Directors was confirmed as that listed above. The Board agreed to co-opt the HoDoMS Committee to the Board subject to the agreement of individual Committee members. It was agreed that the Chair would write to Committee members to ask for their agreement. | Action PA |
| 3. | Company name | |
| | The HoDoMS Company name had been incorrectly registered at Company's House. The legal representative of HoDoMS had provided the paperwork to change the name to the correct one i.e. Heads of Departments of Mathematical Sciences. The Board of Directors met together in a sub-meeting to agree the change of name and sign off the paperwork. The minutes of that sub-meeting are appended to these minutes. | |
| 4. | Company membership | |
| | In line with the discussions of the Committee at its earlier meeting, the Board agreed to invite Departments to become Members and Learned | |

Director and Chair

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Director

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Director

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| | Societies to become Associate Members. Invitations to Departments would be sent out with annual subscriptions. The Chair would write to the Learned Societies. | Action JVH Action PA |
| 5. | Financial matters | |
| | It was agreed that the nature of the HoDoMS bank account would need to be changed to reflect its new company status. It was agreed that Jan van den Heuvel and Philip Aston would contact Metro Bank to request the change of status. The signatories to the account would remain as before i.e. Philip Aston and Jan van den Heuvel. The preference of the Directors was that the name of the account would remain the same. The services of an accountant would also be required and it was agreed to look into this. | Action PA, JVH Action PA, JVH |
| 6. | Company records | |
| | Records of the new company would be distinguished from earlier HoDoMS records which would be archived. It was formally noted that HoDoMS became a company limited by guarantee on 14 August 2018. | |
| 7. | Any other business | |
| | There was none. | |
| | The meeting closed at 15:30. | |

Signed: Professor Philip Aston
Chair and Director

Date: 11 January 2019