

HoDoMS

HEADS OF DEPARTMENTS OF MATHEMATICAL SCIENCES IN THE UK

**Confirmed minutes of the Committee Meeting held at 11:00 on Friday 7 September 2018 at 32
Lincoln's Inn Fields, London School of Economics and Political Science, London**

Present:

Philip Aston (PA)	<i>Chair</i>
Steve Langdon (SL)	<i>Vice-Chair</i>
Mary McAlinden (MM)	<i>Secretary</i>
Jan van den Heuvel (JVH)	<i>Treasurer</i>
Ruth Fairclough (RF)	
Kevin Golden (KG)	
Cathy Hobbs (CH)	<i>Immediate past Chair</i>
Matthias Maischak (MMai)	
Paul Milewski (PM)	
Nick Monk (NM)	
Lindsay Walsh (LW)	CMS

Apologies:

Jon Forster (JF)	RSS
Paul Harper (PG)	ORSoc
Michael Grove (MG)	IMA
John Parker (JP)	LMS
Anke Wiese (AW)	

Chair

Prof Philip Aston
Department of Mathematics
University of Surrey
Guildford,
GU2 7XH

Tel: 01483 68 2631

Email:
p.aston@surrey.ac.uk

Vice-Chair

Dr Steve Langdon
Department of Mathematics
and Statistics
University of Reading
Whiteknights
PO Box 220
Berkshire
RG6 6AX

Tel: 0118 378 5021

Email:
s.langdon@reading.ac.uk

Secretary

Dr Mary McAlinden
School of Computing and
Mathematical Sciences
University of Greenwich
Old Royal Naval College
Park Row
London
SE10 9LS

Tel: 020 8331 8163

Email:
M.McAlinden@greenwich.ac.uk

Treasurer

Prof Jan van den Heuvel
Department of Mathematics
Columbia House
London School of Economics
and Political Science
Houghton Street
London
WC2A 2AE

Tel: 020 7955 7632

Email:
j.van-den-heuvel@lse.ac.uk

	Preliminaries	
	The Chair welcomed everyone to the meeting.	
1.	Apologies for absence	
	These are noted above.	
2.	Minutes of the meeting on 20 April 2018	
	The minutes of the April 2018 meeting were approved.	
3.	Matters arising not otherwise covered on the agenda	
	All actions were completed. It was reported that John Parker from Durham would be the new LMS representative, but that he had been unable to attend the meeting. PA had investigated storing HoDoMS CLG documents at the University of Surrey and this has been approved by the University.	
4.	Chair's communications report	
	The Chair reported that according to GDPR legislation HoDoMS was an Information Asset Owner. It now has a privacy statement and the two email lists were updated to have the same emails. Instructions were sent to members regarding appropriate use of the two lists, in line with GDPR requirements. It was agreed that it would be useful to have information about the two HoDoMS email lists, the formation of the new HoDoMS company and the forthcoming conference on the website. The Chair agreed to take this forward. The Committee considered that it would be useful for the Chair to send out a general email at the beginning of the academic year with useful information that would be helpful for new Heads.	Action PA Action PA
5.	Conference planning	
	It was noted that the conference had been booked for 4-5 April 2019 and this year the new venue will be the Edgbaston Park Hotel in Birmingham. Rooms have been booked and can be held until 6 weeks before the conference. It was agreed that it would be good to aim to open the conference booking in January. So far Alison Etheridge and Katie Blaney of EPSRC were confirmed speakers at the event. The Committee discussed potential speakers and ideas.	
6.	Legal status of HoDoMS	
	It was noted that HoDoMS was now a company limited by guarantee. The LMS had agreed to let HoDoMS use its address as the official postal address of the Company but would not hold documents for HoDoMS. The legal firm made a mistake in registering the name of the company and a meeting of	

	<p>the Company Directors would be necessary to change the name to the correct form. There would be no further legal fees associated with the correction as the error had not been made by HoDoMS.</p> <p>It was agreed that it would be more efficient to co-opt the Committee to the Board. As not all Committee members were present the Chair agreed to send an email to the Committee asking for their consent.</p> <p>Departments would be contacted to invite them to become members. It was agreed that the best time to do this would be at the time of collection of subscriptions.</p> <p>The HoDoMS assets would also need to be transferred to the new Company and the bank would need to be informed. It was agreed that the best time to do this would be after the name change had taken place.</p>	<p>Action PA</p> <p>Action PA, JVH</p> <p>Action PA, JVH</p>
7.	Update from the Treasurer	
	<p>The Treasurer presented the accounts and there were no issues.</p> <p>The Committee discussed ways in which current funds could be productively used going forward. It was agreed that it would be good to try and run an event for new Heads of Department in the autumn of 2019. A small working group of SL, RF and PM was set up to look into this and start planning. They would report back at the next meeting.</p> <p>It was agreed that the annual subscription would be kept the same but that some contribution towards a conference subsidy would be made. Subscription requests would be sent out in the autumn as soon as the name change has taken place, the bank had been informed and the paypal account had been modified to reflect the new company status of HoDoMS.</p> <p>In line with discussions at previous meetings, it was agreed that the Chair would contact the ICMS regarding the cost of some light administrative support for HoDoMS activities and investigate how this might work.</p>	<p>Action SL, RF, PM</p> <p>Action JVH</p> <p>Action PA</p>
8.	GDPR	
	<p>PA gave an update on the training he had been undertaking regarding GDPR and its implications for HoDoMS. While the University of Surrey had agreed for HoDoMS documents to be stored on site, it was felt that a common shared, secure online repository was also required. JVH gave some information about possibilities and agreed to look into others.</p>	<p>Action PA, JVH</p>
9.	Induction Course for new lecturers	
	<p>The Committee was pleased to note that the course would be taking place the following week. MG had sent a written update which was discussed at the meeting which indicated that 41 delegates were expected. Regarding HoDoMS future involvement in the course it was agreed to wait and obtain some feedback from Heads about the course. The Chair agree to contact MG</p>	

	for a report on the event and to speak to David Youdan about its continuation.	Action PA
10.	REF	
	<p>The Committee discussed the current REF consultation.</p> <p>SL agreed to draft a short response to the consultation from HoDoMS which PA would use as a basis of a draft HoDoMS response for subsequent circulation to the HoDoMS list for comment before sharing with the learned societies.</p> <p>It was noted that pedagogic research in the Mathematical Sciences would be considered by the Mathematical Sciences Panel with referrals to Education if considered appropriate.</p> <p>Some concerns were expressed about the sharing of interdisciplinary outputs.</p>	Action SL, PA
11.	Watching briefs/items for note	
	<p>Short reports from Committee members were received and discussed.</p> <p>Reports</p> <p>JMC (JVH) It was reported that Professor Andy Noyes from the University of Nottingham would be the new Chair of JMC, and Professor Alice Rogers from Kings College London would be the new Deputy Chair.</p> <p>ACME (MM) (a) In July 2018 RS ACME published a report on Data Science in the school curriculum and held its conference which was very well attended. (b) Work on the setting up of the Curriculum Contact groups is ongoing. There are now three groups set up, an A-level group, A post-16 pathways group and a Primary and Early Years group. (c) A large part of RS ACME's work in the last year has been on signalling the value of mathematics and in particular post-16 mathematics. (d) RS ACME has also published a Snapshot on teacher supply, recruitment and retention.</p> <p>CMS (LW/MG) Sir Ian Diamond would take over as the next CMS Chair in October.</p> <p>GPS/Athena SWAN (JVH) (a) The next Good Practice Scheme Workshop will be on 5 October at De Morgan House, London. The workshop will look at the results from the LMS's updated Benchmarking Survey on Women in Mathematics and good practice in UK university departments.</p>	

(b) Five new Athena SWAN bronze awards and two new silver awards were made to Mathematical Sciences Departments/Schools.

EPSRC (SL)

(a) EPSRC held a meeting about its Global Challenge Research Fund and ICMS is expecting to put out a call in the Spring.

(b) EPSRC is looking for new members of its ECR forum.

(c) The Future Leaders scheme is currently open for applications.

IMA (MG)

The new President elect of the IMA is Dr Nira Chamberlain.

LMS (KG/JVH)

(a) The LMS held an Education day on 1st May 2018.

(b) The Education Committee is rewriting its statement on university mathematics teaching.

(c) The LMS Research Policy Committee has been discussing the Bond Review and PhD non-completions. It has collected a large volume of data on post-doctoral researchers.

RSS (JF)

(a) The RSS submitted a critical response to the subject level TEF consultation exercise, which outlined what it considered to be flaws in the TEF consultation document. The RSS has planned media work on TEF.

(b) The RSS submitted a short response to the Government-commissioned Review of Post-18 Education and Funding.

(c) The RSS is highly supportive of the Bond Review and intends working closely with CMS to deliver on its recommendations.

(d) The RSS will be submitting a response to the REF 2021 consultation.

(e) Professor Jonathan Rougier (Bristol) is the new Chair of the Committee of Professors of Statistics.

ORSoc (PH)

(a) There was an inaugural ECR research workshop (Lancaster, Sept 7 - 9) with 40 ECRs in attendance. This workshop immediately preceded OR60 (the ORSoc's 60th anniversary conference) in Lancaster, September 2018.

(b) The Society is also in the process of revamping its website, with a launch by end of 2018.

UUK (PA)

UUK have been calling for new types of VISAs for international students to enable them to work in the UK for up to two years after graduation.

EMS (RF)

(a) The new President of the EMS is Volker Mehrman.

(b) It was noted that the EMS has an area on their website where

	<p>universities can advertise job vacancies. It was agreed that RF would send an email to the HoDoMS list about this.</p> <p>EPC (CH) There was nothing to report.</p> <p>REF (NM) Some of the points were covered under item 10. (a) REF consultation documents were published in July. (b) arXiv, bioRxiv and ChemRxiv are now classified as Open Access compliant. (c) The arrangements for co-authored outputs have been finalised. (d) The impact case study template is now available and the concept of 'additionality' for case studies continued from REF2014 has been dropped. (e) Each sub-panel has provided a detailed description of its remit. (f) Further definitions of categories of staff have been provided and more detail is available on numbers of outputs.</p> <p>TEF (KG) Panels for the next round of Subject TEF have not been announced yet.</p>	Action RF
12.	Any other business	
	There was none.	
13.	Date of next meeting:	
	The next meeting was scheduled for Friday 11 January 2019. It was agreed that JVH would try and book the same room.	Action JVH
	The meeting closed at 14:55.	